



OFFICE OF EARLY COLLEGE
PROGRAMS

POINTS OF CONTACT

Student, Parent and General Inquiries: e-mail ece@uconn.edu or call **860.486.1045**

Student Registration Inquiries: contact Help Desk at UConn.DualEnroll.com

<p>Christopher Todd <i>Executive Director</i> <i>Office of Early College Programs</i> E-mail: Christopher.Todd@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Programmatic oversight & development• New & expanded course offerings• Coordination, support & development of LEA/High School partnerships• University Faculty & High School Liaison
<p>Nella Quasnitschka <i>Associate Director – Academic Outreach</i> <i>Director of Pre-College Summer</i> E-mail: Nella.Quasnitschka@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• OECP & University-based program partnerships• Pre-College Summer – Management and Implementation
<p>Jessica Dunn <i>Assistant Director, OECP</i> <i>Director of Student Enrichment & Registration</i> E-mail: Jessica.Dunn@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Management of student registration process• Oversees student development opportunities• ECE special events & conferences/student events
<p>Stefanie Malinoski <i>Program Specialist – Certification & Workshops</i> E-mail: Stefanie.Malinoski@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Discipline-specific workshops• Instructor Certification Process• Instructor databases and records
<p>Carissa Rutkauskas <i>Program Specialist – Outreach and Evaluation</i> E-mail: Carissa.Rutkauskas@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Program assessment, evaluation, and research initiatives• Program information and national trends• Developing programs at high school level• Website and marketing coordination
<p>Melanie Banks <i>Program Assistant – Academic Standards</i> <i>Associate Director, Pre-College Summer (PCS)</i> E-mail: mbanks@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• ECE: Course comparability support, syllabi collection & site visits• PCS: Program implementation and registration management• PCS: Website and marketing coordination
<p>Todd Blodgett <i>Program Assistant – Registration Coordinator</i> E-mail: Todd.Blodgett@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Student registration• Grading and class roster verification• UConn ECE course scheduling• Manage on-campus course for high school students
<p>Vacant <i>Billing & Operations Specialist</i> E-mail:</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Student billing, high school billing, fee waivers• Honorarium/speaker payments• Program financials