

Emergency Medical Technician Policies

Text Book:

Mistovitch, J. and Karren, K. (2012). *Prehospital Emergency Care*, 11th edition. Upper Saddle River, NJ: Brady Books.

Class Time/location: Koons Hall Room 103

University of Connecticut, Storrs Campus

6:00pm – 10:00pm Monday & Wednesday

9:00am – 5:00 pm Saturdays

* Class times may occasionally vary; consult class-outline.

Course Description:

The Emergency Medical Technician course prepares the EMT student to provide prehospital assessment and care for patients of all ages with a variety of medical conditions and traumatic injuries. Areas of study include an introduction to emergency medical services systems, roles and responsibilities of EMTs, anatomy and physiology, medical emergencies, trauma, special considerations for working in the prehospital setting and providing patient transportation.

Course Objectives:

At the completion of this program you should be able to:

1. Describe the roles of EMS in the health care system.
2. Demonstrate the professional attributes expected of EMTs.
3. Perform the roles and responsibilities of an EMT with regard to personal safety and wellness, as well as the safety of others.
4. Perform the duties of an EMT with regard for medical-legal and ethical issues, including functioning under medical direction and within the scope of practice.
5. Apply principles of anatomy, physiology, pathophysiology, life-span development, and therapeutic communications to the assessment and management of patients.
6. Identify the need for and perform immediately life-saving interventions to manage a patient's airway, breathing, and circulation.
7. Assess and manage patients of all ages with a variety of complaints, medical conditions and traumatic injuries.
8. Apply principles of emergency medical services operations, including considerations in ambulance and air medical transportation, multiple casualty incidents, gaining access to and extricating patients, hazardous materials incidents, and responding to situations involving weapons of mass destruction.

Attendance:

Student attendance is required at all scheduled classes, including lab and clinical sessions. Students may be dropped from the course for excessive absences of any kind.

Excused absences may be granted by the course instructor for extenuating circumstances. If 3 (three) or more absences occur for any reason, the status of the student will be reviewed by the faculty to determine a disposition. Course failure is likely under these circumstances and students may be dismissed from the program without a refund of tuition.

If a student misses any class, he/she is responsible for any missed quizzes, examinations, and material covered in that class session. No exam make-ups will be allowed beyond the next class date. For students who do not make up a missed exam, a zero (0) will be recorded in the grade book. Prompt arrival is expected at all class activities. It is the student’s responsibility to sign in on the attendance roster.

Students must notify the Lead Instructor if they are going to be absent from class via email at michael.zacchera@hhchealth.org

Tardiness:

1. Everyone is expected to be on time at the start of class. Three (3) late arrivals will equal one (1) absence. Tardy is considered to be late by more than 15 minutes.
2. If you more than one (1) hour late for class, it will be considered an absence.
3. Leaving class early also counts as being tardy (unless dismissed by the instructor)

Class Cancellations:

Notification for cancelation or a delay will be done 1 hour prior to the beginning of class via text messaging, and/or email.

Should the University cancel classes, then EMT class is also cancelled.

The course schedule will be adjusted for the loss of that time. Students will be expected to be prepared for materials and any exams at the next scheduled class.

Assignments:

1. Reading and written assignments are due according to course syllabus.

Grading:

Quizzes	5%
Exams	65%
Class Participation	10%
Final Exam	20%

The student must obtain at least a 70% GPA in order to sit for the final written and practical examination and complete all State mandated requirements to successfully complete the course and be eligible for taking the National Registry EMT exam.

AH 4092 Percentage to Letter Grade Policy

94-100	A
90-93	A-
87-89	B+
84-86	B
80-83	B-
77-79	C+
74-76	C
70-73	C-
67-69	D+
64-66	D
60-63	D-
< 60	F

Academic Honesty

Exams are given on the honor system. Students caught cheating or falsifying any documents may face penalties, including dismissal from the program. All Clinical site rotations are also subject to this policy.

Withdrawal / Refund:

Students may withdraw by telephone or in person before the third (3rd) class meeting and receive a partial refund of the course fee. (Course fee minus the cost of the textbook and a \$50.00 processing fee)

Students withdrawing from the program after the meeting of the third (3rd) class will forfeit the entire course fee.

Any student dismissed or suspended from the program will not be eligible for refund of any part of the course fee.

Dismissal from Course:

Students may be immediately dismissed from the course and forfeit the complete course fee for the following reasons:

1. Bringing a weapon to a class, examination, or training session.
2. Dishonest, offensive, or inappropriate behaviors.
3. Behavior unsuitable for emergency care providers.
4. Failure to meet the academic requirements of the program.

Clinical rotations:

1. Be on time to all assigned rotations.
2. Class Uniform shirt should be worn. The following items should **not** be worn: jeans, t-shirts, apparel identifying EMS/ FIRE service, apparel with certification patches, open toe shoes, and sneakers for field work.
3. Dark or Khaki Pants, and work shoes/boots, preferably dark
4. If you are absent from a clinical rotation it will count as a class absence.
5. Act professional and always under the direct supervision of an assigned preceptor.
6. The student shall have all immunizations current and be able to provide a copy upon request.
7. Concerns or questions should be directed to the Lead Instructor.

Professional Expectations:

Students are expected to conduct themselves in accordance with the professional expectations for EMTs at all times. Students are reminded that they are representatives of the University of Connecticut and Hartford Hospital whenever and wherever they are involved with course-related activities. Professional conduct is essential to a successful course experience and EMS career.

1. Professionalism and courtesy are among the characteristics of an EMT that will be expected at all times.
2. Cell phones-pagers will be turned off or put in “silent” mode.
3. Instructors will remove students from class who are deemed disruptive/ unprofessional.
4. Students will dress professionally and appropriately for the setting at all times in the classroom, during observation or at an outside organizations facility. The student will be asked to leave the site if not presenting a professional demeanor.

Course Completion Requirements:

Successful completion of this course requires adherence to course policies, maintaining a course average of 70 %, a minimum score of 70% on the course final examination, and successfully demonstrating all required skills.

Successful Completion and National Registry Testing:

Successful completion of this class allows you to sit for the National Registry EMT exam administered by a State of Connecticut approved site (Practical Exam) and Pearson View (Written Exam).

Successful completion of the course does not imply that you have passed the National Registry Exam; it simply means you are eligible to take the exams.

The cost of examination, which must be administered and taken at a State of Connecticut approved location and a Pearson View testing site, is **partially** included in the program price. The student will be able to take one attempt at the Practical exam at Hartford Hospital at no cost. The cost of the written examination at a Pearson view location is the responsibility of the student.

If a student does not meet requirements to take examination they, will not be eligible for either partial or full refund of program tuition.

**** Any specific occurrences that are not listed under this policy will be reviewed on a case-by-case basis. The final decision will be made by the Center for Education, Simulation, and Innovation, at Hartford Hospital and the Department of Allied Health at the University of Connecticut.***

I _____ have read all of the information in the **Understanding and Agreement to Policies of Program** form, as well as the course outline, all three pages, and agree to the terms stipulated in reference to grading, testing, attendance, and successful completion of the program. I further assent that if I did not understand the above information, I had the opportunity to acquire clarification from the course instructor and/ or CESI-EMS Education staff.

This understanding and agreement form details the obligations of the student and course administrators. No other agreements between students, instructors, or course faculty will be considered valid unless reduced to writing and signed by all parties.

Printed Name: _____

Signature: _____

Date: ____/____/____