

Site Representative Conference

April 4, 2023



Agenda

01

Welcome

Christopher Todd
Executive Director, Office of
Early College Programs

02

Keynote

Barbara Beebe
CT School Counselor of the
Year, 2022;
Torrington High School

03

Student Registration & Billing Overview

04

Breakout Sessions #1

05

Course Evaluations & Wrap Up

Carissa Rutkauskas
Program Specialist, Outreach & Evaluation

06

Breakout Sessions #2

07

Optional Q & A

01

Welcome

Christopher Todd
Executive Director,
Office of Early College
Programs



“UConn Do It”

*2 more days to
April Break...*

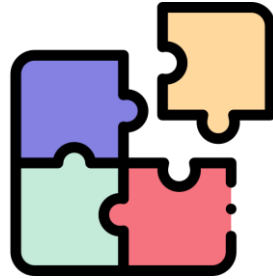


Expanding on a Foundation of Success



Support & Enhance

*Existing partners,
instructors & course
offerings driven by
equitable access*



Identify & Cultivate

*New partnerships,
creative pathways to
instructor certification &
expanded LEA focus*



Sustainable Growth

*Re-evaluating &
enhancing
communications,
stakeholder support and
relationship capital*

Welcome



“I think things come into our lives to help us get from one place to a better one.”

—Ted Lasso



Welcome



2006 - 2007

3-10

10



2009 - 2010

7-7

23



2010 - 2011

6-8

37





2013-2014

7-6

First winning season since 1998





CORE VALUES



Culture of Success

*Not about a record;
it's about pride, belief
and ability to grow*

Collective Capacity

*We are always
stronger together,
than alone*

Relationships

*Trust, support &
mutual respect*



Welcome

Collective Success

*Accomplished
outside of the pool...*





15,047

Participating Students

85,495

Credits attempted across 87 distinct course offerings

1,029

Actively Teaching UConn ECE Instructors

31.1%

Percentage of current freshman class at Storrs that are ECE Alumni



Since 2018-19



UConn

**EARLY COLLEGE
EXPERIENCE**

68,178

Enrolled Students

403,971

Attempted Credits





01



Culture of Success

Not about a record; it's about pride, belief and ability to grow

02



Collective Capacity

We are always stronger together, than alone

03



Relationships

Trust, support & mutual respect

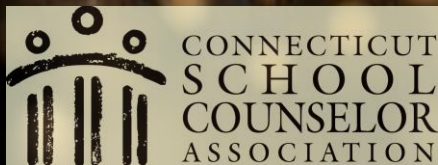


02

Keynote

Barbara Beebe

2022 CT School
Counselor of the Year,
Torrington High School



03

Student Registration & Billing Overview

Jessica Dunn
Todd Blodgett
Christopher Todd
Jessica Hinckley



2023-2024 Registration Process



Student

Apply & Enroll



Parent/Guardian

Consent & Payment



Site Representative

Market & Approve

August 28 - October 6

Student

Create Account

OR returning students retrieve
Login and password

Login

UConn.DualEnroll.com

Apply & Select Courses

Be prepared with SSN,
parent/guardian contact info,
and UConn course list



Parent/Guardian

**Consent to student
participation**

(per course)

Provide Payment



Site Representative

Advertise the Program

**Meet with Students to
identify eligibility**

**Direct Students to
register**

**Approve Registrations
(and fee waivers)**



Registration Workflow

01

Student Registers

Creates account or
Logs in and selects
courses in
UConn.DualEnroll.com

02

Site Representative
Approves

Prompted to approve
student registration
requests (and F/R
Lunch status when
applicable)

03

Parent/Guardian
Consent & Payment
(when applicable)

Receives e-mail or
text to consent to
each course request
and provide payment
(if applicable)

04

Student Registration
Processed

Registration request
sent to UConn's
system for final
college approval and
processing

UConn.DualEnroll.com Workflow 2023

Drops & Withdrawals

Between August 28 - October 6

Students must drop in UConn.DualEnroll.com for any fall, spring, or full-year course. Paid program fees will be refunded.

After October 6

Courses not dropped in UConn.DualEnroll.com by October 6 require a Withdrawal request to be submitted. Program fees for courses dropped after October 6 are non-refundable.

Fall course withdrawal requests due by

December 12

Spring & full-year course withdrawals due by

May 1

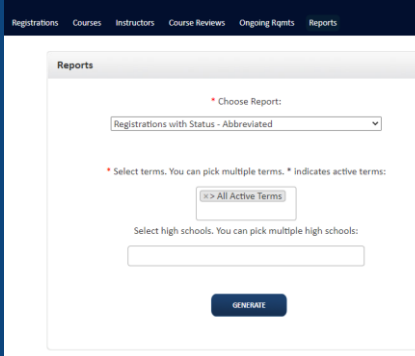
Proposed Spring Add/Drop Process

Currently working with the University regarding this addition to the registration process.

Information on a final policy and process will be shared as soon as possible.

Utilizing Reports/ Guides

- 1) Student Name
- 2) Course Number
- 3) Instructor Name
- 4) Term
- 5) Current Steps/ Status
- 6) Student NetID



The screenshot shows a web application interface for generating reports. At the top, there is a navigation bar with the following items: Registrations, Courses, Instructors, Course Reviews, Ongoing Rqmts, and Reports. Below this, the main content area is titled "Reports". It contains a form with the following elements:

- A dropdown menu labeled "Choose Report:" with the selected option "Registrations with Status - Abbreviated".
- A section labeled "Select terms. You can pick multiple terms. * Indicates active terms:" containing a button labeled "All Active Terms".
- A section labeled "Select high schools. You can pick multiple high schools:" containing an empty text input field.
- A dark blue button labeled "GENERATE" at the bottom of the form.

UConn ECE Site Rep Step-by-Step Guide

UConn Class Rosters

Class rosters should be monitored throughout the registration period.

After registration closes on October 6, final rosters will be reviewed and confirmed by Instructors and Site Representatives.

Final class rosters are due to UConn ECE by October 20.

Course Offerings Collection & Changes

Due to the UConn ECE Program Office by May 12, 2023

Course changes before August 1

UConn Class # & Section # and course changes after August 1

Changing courses during open registration and after

Course pairings and continuation courses

Courses

New Courses

AAAS 2201: Introduction to Asian American Studies

ARE 2210: Essentials of Accounting and Business

CSE 1010: Introduction to Computing for Engineers

COMM 1000: The Process of Communication

COMM 1100: Principles of Public Speaking

ENGL 3082: Writing Center Practicum

ERTH 1000E: The Human Epoch: Living in the
Anthropocene

ERTH 2800: Our Evolving Atmosphere

Program
Promotion &
Student Placement



Spring 2023

- Recruit a Student Ambassador
- Advertise & distribute UConn ECE information to your eligible students and parents/guardians
- Be sure eligible students have their UConn course(s) on their high school schedule!
- Include high school specific instructions
- Set internal registration deadlines (within the UConn ECE deadlines) for your students (optional).

Student Ambassadors

Enthusiastic students who will take on a leadership role with the UConn ECE program as they assist with the marketing and administration of the program at their high school.



Present benefits and UConn ECE program information to students and parents.



Assist students to register for UConn ECE courses.



Remind students of deadlines.

1 Ambassador \leq 150 participating UConn ECE Students

2 Ambassadors $>$ 150 participating UConn ECE Students

Marketing Materials



Student Registration
Guide



General Brochure



Program Poster



UConn ECE:
The Video
& Welcome Video



Student Guide



Policies & Procedures
Guide



UConn ECE
Website



Social Media



Student Registration Guide



The ECE Advantage

- ▶ Take UConn courses at your high school for a fraction of the cost
- ▶ Be assessed as a college student, not by a score on a national exam
- ▶ Build your collegiate resume with a UConn transcript
- ▶ Credits transfer 87% of the time

Early College Experience

2023 - 2024

UConn

UConn Early College Experience Student Registration

Please read all information in this guide and consult your high school counselor/UConn ECE Site Representative on the UConn courses available to you before you begin the online registration process.

REGISTRATION: August 28, 2023 – October 6, 2023

TO DROP A COURSE: On or before October 6, log into your DualEnroll account and drop. Paid program fees will be refunded. All drop requests after October 6 will be processed as withdrawals and fees will not be refunded.

PROGRAM FEES: 1 credit course - \$50 2 credit course - \$100 3 credit course - \$150 4 credit course - \$200

FERPA (Family Educational Rights and Privacy Act) & Parent/Guardian Access - Under FERPA, UConn ECE Student educational records will be kept confidential and will be disclosed only with a student's consent. *

*For full details of program policies, procedures, and deadlines visit ece.uconn.edu.

▶ To complete the online registration process visit: ece.uconn.edu.

Be prepared with your Social Security Number, parent/guardian contact information, and UConn course list.

Student Name: _____ High School: _____

APPROVED COURSES FOR ONLINE ENROLLMENT (per your high school Site Representative)

Please use this list as a reference when enrolling online. You must enroll online to be eligible for UConn ECE credit.

UConn Course Name	UConn ECE Term	Instructor Full Name
_____	<input type="checkbox"/> Fall 2023 <input type="checkbox"/> Spring 2024	_____
_____	<input type="checkbox"/> Fall 2023 <input type="checkbox"/> Spring 2024	_____
_____	<input type="checkbox"/> Fall 2023 <input type="checkbox"/> Spring 2024	_____

Please note: Some courses listed under Fall 2023 in DualEnroll run for the full-year at your high school. For high school-specific course/term designations, see your UConn ECE Site Representative. You must enroll in all Fall, Spring, and Full-year courses by **October 6**.

Visit us: ece.uconn.edu Email us: ece@uconn.edu 368 Fairfield Way U-4171, Storrs, CT 06269-4171



OVER 91 DIFFERENT COURSE OFFERINGS

Complete Course Descriptions



ece.uconn.edu/courses/





General Brochure

Early
College
| Experience

ECE the UConn Way

UCONN ECE
EST. 1955
NATION'S FIRST

UCONN





Program Poster

Early College Experience

ECE the UConn Way

- ▶ Take UConn courses at your high school for a fraction of the cost
- ▶ Be assessed as a college student not by a 3-hour exam
- ▶ Build your collegiate resume with a UConn transcript
- ▶ Credits transfer 87% of the time
- ▶ Remember to complete the UConn ECE registration process in the late summer/ early fall

UConn
EST. 1955

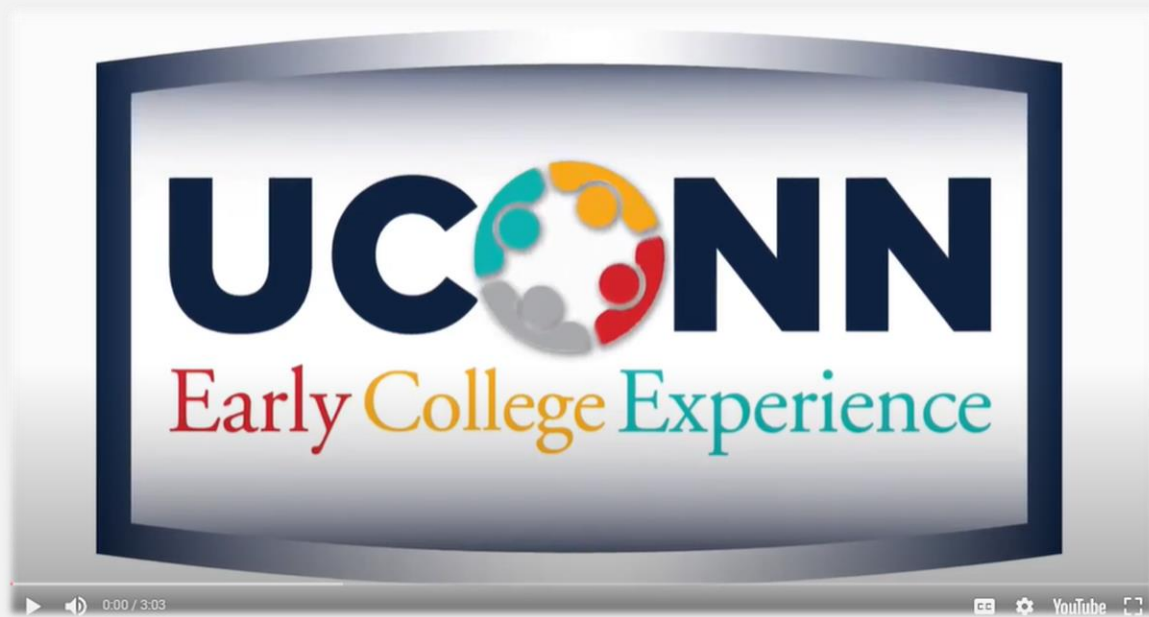
ECE.UCONN.EDU

Fall 2023

- Confirm course offerings are correct
- Provide internal high school deadlines (optional)
- Direct students to register
- Review student status reports
- Approve student registration requests



UConn ECE: The Video





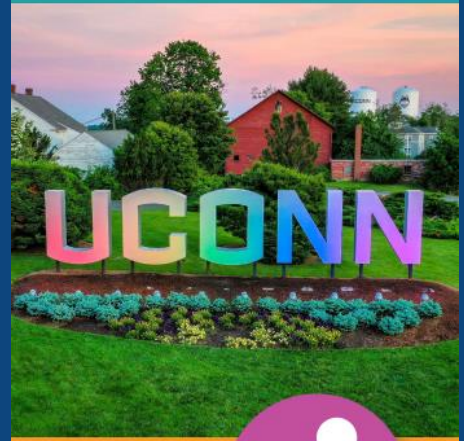
UConn ECE: Welcome Video





Student Guide

Provides a warm welcome to UConn ECE Students and contains all information they need to know about the program, the benefits they receive, and Student policies & procedures.



Student Guide

UConn
EARLY COLLEGE
EXPERIENCE



Policies & Procedures Guide

HIGHLIGHTS

Program Description

Include the UConn ECE program description in your high school catalog as well as indicate which courses are UConn courses.

Student Placement

Utilize the Student Eligibility Guidelines during the course selection process to guide students. Students must have fulfilled the prerequisites required by the UConn department for a particular UConn course before enrollment occurs.



Policies & Procedures Guide



UConn ECE Website

UConn UNIVERSITY OF CONNECTICUT

OFFICE OF EARLY COLLEGE PROGRAMS
UConn Early College Experience

Search this site...

HOME ABOUT RESOURCES DATA & RESEARCH COURSES PROGRAM FEES ECE STORE FAQ CONTACT

Welcome to our website
Choose your audience below to explore UConn ECE.



STUDENTS & PARENTS

Apply & enroll, pay your bill, access your account, browse the transfer credit database, request a transcript, and more.

STUDENTS & PARENTS



INSTRUCTORS

Become an instructor, roles & responsibilities, benefits, professional development, tools & resources, scholarships & grants, and more.

INSTRUCTORS



HIGH SCHOOLS & SITE REPS

Become a partner, site representative information, benefits, policies & procedures, registration information, and more.

HIGH SCHOOLS & SITE REPS

ece.uconn.edu

USEFUL PAGES:

- Student Benefits
- Utilize Your Credit
- Courses
- Marketing & Promotion
- Differences between ECE & AP
- All Resources



UConn ECE Social Media



Program Fees

1 credit \$50

2 credits \$100

3 credits \$150

4 credits \$200

Bending the Cost Curve (15 credits = 1 semester)

\$750

UConn
ECE

UConn non-degree

\$7,515

UConn undergrad tuition

\$9,262

UConn undergrad tuition +R&B

\$13,607

Updated UConn ECE Fee Waiver Process

Expanded Access

Equitable access for CT students is a key programmatic goal

Sustainable

In 2022-23, UConn ECE provided \$781,650 in Fee Waivers

Simplified Process

While necessary, the CEP Questionnaire has created unintended barriers to access

Measurable

Updated waiver process was developed in partnership with CSDE Office of School Health, Nutrition & Family Services and CSDE Performance Office

Where we were

Schoolwide Waivers: **2022-23**

- 80% F/R Lunch

Individual Waivers 2022-23:

- CEP Questionnaire
- Confirmation from Site Representative

Where we are going

Schoolwide Waivers: 2023- **24**

- 75% F/R Lunch
- Title 1 (Schoolwide)

Individual Waivers 2023- **24:**

- Confirmation from Site Representative

Waiver Eligibility Verification

Free or Reduced Meals

Yes/No Eligibility will be verified by Site Representatives using the district's Direct Certification System reporting data

Direct Certification Data

Dual Credit Programs (UConn ECE) are considered part of CSDE Accountability System allowing the sharing of Yes/No eligibility data

Messaging

"Free Lunch" vs. Free or Reduced-Priced meals in accordance with Federal Income Guidelines



Direct Certification is a process utilized by all local educational agencies (LEAs) to certify eligible children for free meals without the need for household applications.

- Supplemental Nutrition Assistance Program (SNAP)
- Temporary Family Assistance (TANF)
- Medicaid (coded as free Medicaid (FM) or reduced Medicaid (RM))

The district has access to this data for CSDE reporting deadlines and a district's [direct certification contact](#) person may access this information at any time.

Third Party Billing

Allows schools to cover the cost of UConn
ECE course fees

How it works:

- ❖ Financial Guarantee
- ❖ Consent from Students
- ❖ Invoice

*This option can be used to cover the cost for all students, not on an individual basis.



SCAN ME

05

Course Evaluations

Carissa Rutkauskas
Outreach & Evaluation Specialist





Course Evaluations



UConn ECE Office

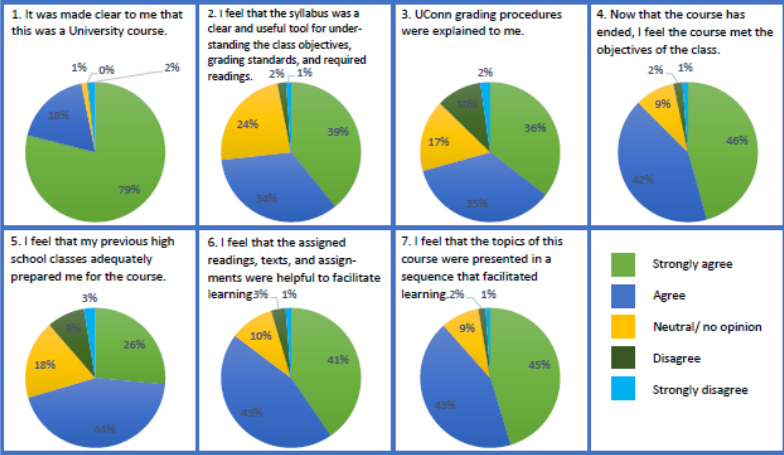
Student

UConn ECE Office

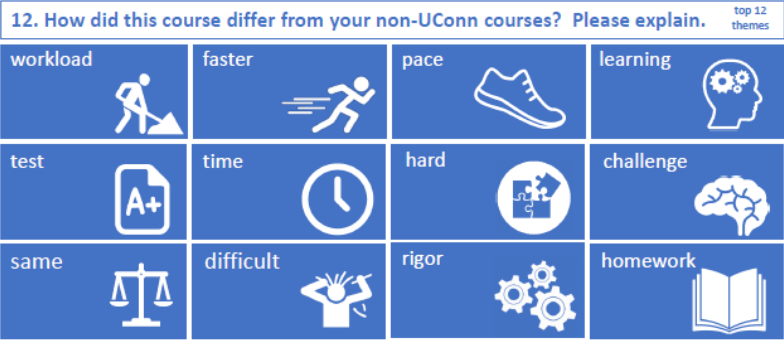
Site Representatives

Instructor

Faculty Coordinator



<p>46.0% overall response rate</p> <p>3.2k # of overall respondents</p>	<p>8. What was the most difficult topic? Please explain.</p> <p>9. Which topic received too much class time? Please explain.</p> <p>10. Which topic received too little class time? Please explain.</p> <p>11. If you could suggest an additional topic to add to the syllabus, what would it be?</p> <p><i>As these 4 questions are course-specific, detailed results will be addressed in evaluations sent to instructors</i></p>	<p>24 courses with 100% response rate</p> <p>422 # of courses evaluated</p>
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The above and themes of think, AP/honors, college, study, understand, read, assignment, in-dept, grade, write, content, and information accounted for the top 24 key words on Q12.

In Their Words...

<p>Much more rigorous, more interesting, and much more focus on cumulative assessments and retention of material.</p>	<p>It was treated more maturely like a college class rather than a high school class. I enjoyed this because it helped to prepare me and introduce me to similar ways for next year when I enter a college/university.</p>	<p>This class made me push my skills to the most as it was a lot more work than I was used to. I enjoyed the class as I could see my full potential as a student.</p>	<p>It was much more advanced than anything I have taken in the past and opened my eyes to an entirely new world of math.</p>
<p>I feel as though the pace of this class is a bit faster than those of my non-UConn courses. As was expected upon signing up for the course, the class moves at a rather brisk pace, causing self-studying to be a pivotal skill that one must maintain, if they wish to do well on the exams.</p>	<p>There was a better syllabus which was followed strictly. In addition, the class was more rigorous than my other classes.</p>	<p>This course was definitely at a faster pace than my other courses. I have learned way more in this one semester of history than I have in previous history courses in one year.</p>	<p>This class taught to always try and stay on top of your work because when I would miss a certain amount of work it would go down a lot.</p>
<p>I had a final for this class, and I don't for my non-UConn courses. It definitely felt more like my AP classes than my honors classes, except it isn't weighted the same as an AP course, so that made me pretty nervous for my GPA. It ended up being fine though.</p>	<p>This course was definitely much more rigorous than most of my non-UConn courses. Expectations were higher, and much more studying was required in order to absorb the amount of content that I was required to be knowledgeable about. It also felt much more motivated as a whole compared to my other classes. I felt that I was studying and working for a reason; the class felt very focused and I enjoyed it.</p>	<p>This course went even further in-depth for the topics which we focused on. Students were even encouraged to act upon their focus for these topics and create plans for the future to live up to human rights.</p>	<p>I received a UConn syllabus (separate from that of my high school syllabus) for my UConn course.</p>
<p>It is much more rigorous and needs an aspect of self-learning in order to succeed.</p>	<p>This course differed because it was more structured and had a strict timeline for units and tests. This pushed me to stay organized and on top of my work.</p>	<p>Legend:</p> <ul style="list-style-type: none"> Yes (Green) No (Blue) Not sure (Yellow) 	

Course Evaluations – Best Practices

<p>Set aside time for students to complete the course evaluations</p>	<p>Inform your students that surveys are emailed to the email address that they used to register</p>	<p>Student feedback has been used to help clarify grading policies and other course design issues</p>	<p>Create a college culture in your UConn classes</p>
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Data sheets in your folder

- ✓ Course evaluation results
 - High School Growth Graphs
 - Fact sheet & Class of 2022 profile
 - Grade portal sheet

Enrichment Programs



Student Events



- Wallace Stevens Poetry Contest
- Chinese Talent Show
- Globalization Conference
- French, German & Italian Immersion Days & Quiz Bowls
- Chemistry Day
- Marine Science Symposium
- Cardboard Boat Race
- High School Visits

Student Scholarships

- Excellence in the Arts, Humanities or Social Sciences
- Excellence in Science, Technology, Engineering or Mathematics
- Civic and Community Engagement

The deadline for applications was **March 9th**.

Outstanding Faculty & Administration Awards

- Thomas E. Recchio Faculty Coordinator Award for Excellence in Curriculum and Adjunct Faculty Development
- Site Representative Award for Excellence in Program Administration
- Instructor Awards for Excellence in Course Instruction
- “Rookie of the Year” Award for Excellence in First-Year Course Instruction
- Principal Award for Program Support and Advocacy
- Award for Outstanding Research in the Field of Concurrent Enrollment
- Library Medica Specialist Award for Excellence in Enrichment and Collaboration

Deadline for nomination submissions was **March 9th**
Awards will be presented at an in person Awards Ceremony on April 21st

Thank You!



ece.uconn.edu

Do you have any questions?

Stay for an open Q & A session with
UConn ECE Program Staff

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