



OFFICE OF EARLY COLLEGE
PROGRAMS

POINTS OF CONTACT

Student, Parent and General Inquiries: e-mail ece@uconn.edu or call **860.486.1045**

Student Registration Inquiries: contact Help Desk at UConn.DualEnroll.com

<p>Christopher Todd <i>Executive Director</i> <i>Office of Early College Programs</i> E-mail: Christopher.Todd@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Academic oversight• New course and program development• Program assessment and research initiatives• Summer Professional Development for Faculty
<p>Nella Quasnitschka <i>Associate Director – Academic Outreach</i> <i>Director of Pre-College Summer</i> E-mail: Nella.Quasnitschka@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Coordination & development of outreach and HS visits• Strengthening of high school and university partnerships• Liaison between UConn faculty and high schools• Pre-College Summer – Management and Implementation
<p>Jessica Dunn <i>Assistant Director, OECP</i> <i>Director of Student Enrichment & Registration</i> E-mail: Jessica.Dunn@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Management of student registration process• Oversees student development opportunities• ECE special events & conferences/student events• Manage on-campus courses for high school students
<p>Melanie Banks <i>Program Assistant – Academic Standards</i> <i>Associate Director, Pre-College Summer</i> E-mail: mbanks@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• ECE program assistance for UConn faculty coordinators• Course comparability support for ECE faculty• Grading & Syllabus collection• Pre-College Summer – Implementation and Organization
<p>Stefanie Malinoski <i>Program Specialist – Certification & Workshops</i> E-mail: Stefanie.Malinoski@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Discipline-specific workshops• Instructor Certification Process• Instructor databases and records
<p>Todd Blodgett <i>Program Assistant – Registration Coordinator</i> E-mail: Todd.Blodgett@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Student registration• Student databases and records• Course scheduling• On-campus courses for high school students
<p>Carissa Rutkauskas <i>Program Specialist – Outreach and Evaluation</i> E-mail: Carissa.Rutkauskas@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Program assessment, evaluation, and research initiatives• Program information and national trends• Developing programs at high school level• Website and marketing coordination
<p>Erin Blanchette <i>Billing & Operations Specialist</i> E-mail: Erin.Blanchette@uconn.edu</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none">• Student billing, high school billing, fee waivers• Honorarium/speaker payments• Program financials