



**OFFICE OF EARLY COLLEGE
PROGRAMS**

POINTS OF CONTACT

Student, Parent and General Inquiries: e-mail ece@uconn.edu or call **860.486.1045**

Student Registration Inquiries: contact Help Desk at UConn.DualEnroll.com

Christopher Todd <i>Executive Director</i> <i>Office of Early College Programs</i> E-mail: Christopher.Todd@uconn.edu	<u>Key Responsibilities:</u> <ul style="list-style-type: none">• Academic oversight• New course and program development• Course comparability support for ECE faculty• Program assessment and research initiatives• Summer Professional Development for Faculty
Bobbi Jo Wathen <i>Director of Pre-College Summer</i> E-mail: bobbi-jo.wathen@uconn.edu	<u>Key Responsibilities:</u> <ul style="list-style-type: none">• Pre-College Summer – Management and Implementation
Jessica Dunn <i>Assistant Director, OEC</i> <i>Director of Student Enrichment & Registration</i> E-mail: Jessica.Dunn@uconn.edu	<u>Key Responsibilities:</u> <ul style="list-style-type: none">• Management of student registration process• Oversees student development opportunities• ECE special events & conferences/student events• Manage on-campus courses for high school students
Stefanie Malinoski <i>Program Specialist – Certification & Workshops</i> E-mail: Stefanie.Malinoski@uconn.edu	<u>Key Responsibilities:</u> <ul style="list-style-type: none">• Support for ECE faculty• Coordinate discipline-specific Instructor workshops• Management of Instructor Certification Process• Maintenance of Instructor records
Todd Blodgett <i>Program Assistant – Registration Coordinator</i> E-mail: Todd.Blodgett@uconn.edu	<u>Key Responsibilities:</u> <ul style="list-style-type: none">• Student registration• Student databases and records• Course scheduling• Grading & Syllabus collection• On-campus courses for high school students
Carissa Rutkauskas <i>Program Specialist – Outreach and Evaluation</i> E-mail: Carissa.Rutkauskas@uconn.edu	<u>Key Responsibilities:</u> <ul style="list-style-type: none">• Program assessment, evaluation, and research initiatives• Program information and national trends• Developing programs at high school level• Website and marketing coordination
Erin Blanchette <i>Billing & Operations Specialist</i> E-mail: Erin.Blanchette@uconn.edu	<u>Key Responsibilities:</u> <ul style="list-style-type: none">• Student billing, high school billing, fee waivers• Honorarium/speaker payments• Program financials