



Site Representative Conference

“Connecting the Pieces to Support Success”

May 21, 2025

Agenda

01

Welcome

Christopher Todd
Office of Early College Programs

02

Plenary Session

Stephani Jones, Norwich Free Academy
Jasmine Zubek, Robert E. Fitch High School
Seth Korn, Newington High School

03

UConn ECE Program Updates & Topics of Choice

04

Breakout Session #1

05

Breakout Session #2

06

Lunch & Optional Activities

01

Welcome

Christopher Todd

Executive Director,
Office of Early College
Programs



A wooden-framed chalkboard is placed on a sandy beach. The words "Summer break" are written in white cursive script on the dark chalkboard surface. In the background, the ocean waves are visible under a clear blue sky.

Summer
break



19,886

Participating Students

114,058

Credits attempted across 93 distinct
course offerings

1,188

Actively Teaching UConn ECE Instructors

29.9%

Percentage of current freshman class at
Storrs that are ECE Alumni



Since 2020-21



UConn

**EARLY COLLEGE
EXPERIENCE**

78,629

Enrolled Students

134,962

Course Enrollments



Since 2020-21

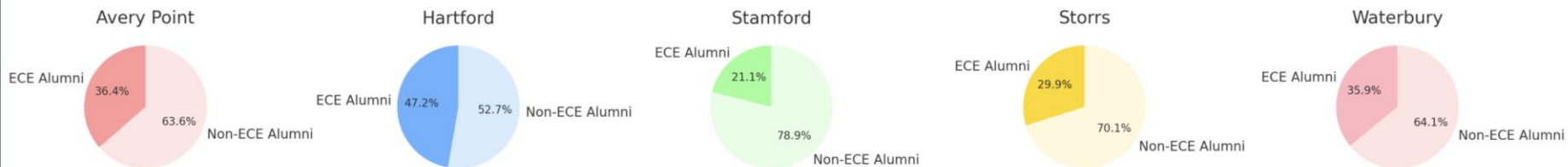


ECE Program Trajectory

	2020-21	2021-22	2022-23	2023-24	2024-25
Students	12,571	13,889	15,047	17,236	19,886
Course Enrollments	22,396	23,834	25,723	28,091	34,918
ECE Certified Instructors	1,487	1,475	1,608	1,824	2,000+

UConn Matriculation - Class of 2024

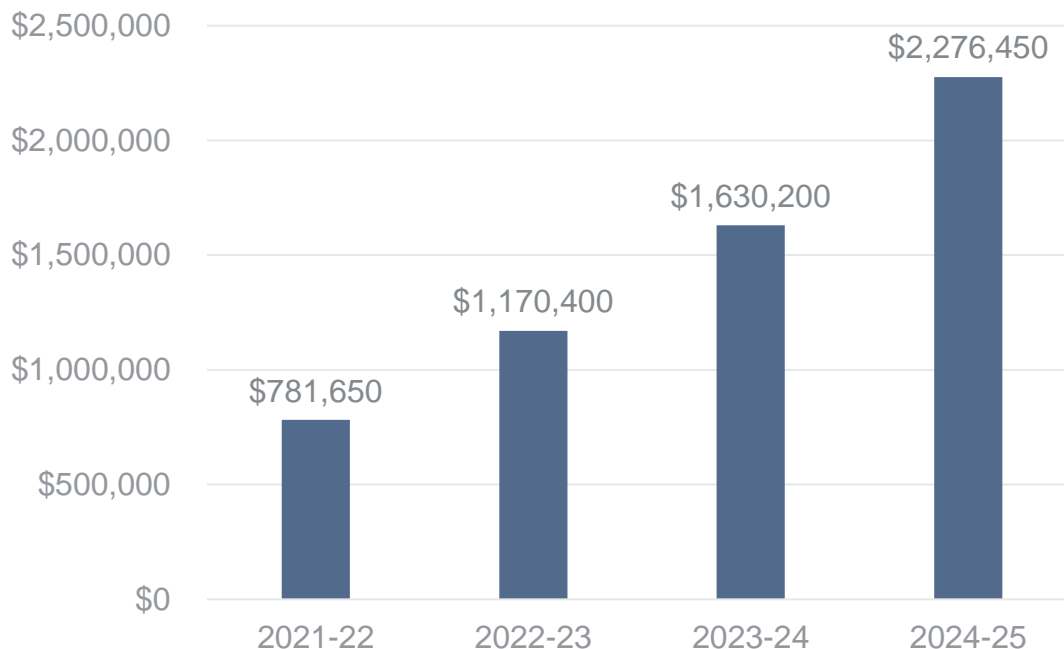
Class of 2024 ECE Alumni Matriculation



Since 2021-22



UConn ECE Fee Waivers



Program Goals

- Maintain current course fees (\$50 a credit)
- Maintain current Fee Waiver Policies

UConn
EARLY COLLEGE
EXPERIENCE
2024-2025 PROGRAM FEE WAIVER POLICY
SITE REPRESENTATIVE GUIDANCE

BACKGROUND:

In an effort to streamline Student Fee Waiver determination and remove unintended barriers of access, the UConn Early College Experience (ECE) program has worked closely with the Connecticut State Department of Education (CSDE), to develop a simplified process which utilizes building/district student data already provided to the CSDE on an annual basis.

Continuing for the upcoming 2024-25 academic year, UConn ECE will provide a fee waiver for all students who qualify for free or reduced-price meals or free milk in accordance with the Income Guidelines for the National School Lunch Program or deemed "categorically eligible" (e.g., SNAP, TANF, homelessness, etc.), as reported to the CSDE through the Direct Certification process and confirmed by each Partner School Site Representative during the course registration process.

Direct certification is a process utilized by all local educational agencies (LEAs) to verify eligible children for free meals without the need for household applications. Each week, the Direct Certification Web Application matches enrolled students to the Supplemental Nutrition Assistance Program (SNAP), Temporary Family Assistance (TFA), and certain income-specific Medicaid (used as Free Medicaid (FM) or reduced Medicaid (RM)) lists of children provided by the Connecticut Department of Social Services (DSS). On a monthly basis, the Direct Certification Web Application matches directly verified foster children located at either a child or CC with the Connecticut Department of Children and Family Services. The district's direct certification contact person may LEAs@UConn.edu at any time.

UConn ECE is defined by the Connecticut State Department of Education (CSDE) as a dual credit program and as such is considered a state education program and part of the state's federal accountability system. This designation allows districts to share student eligibility data with authorized ECE Partner School Site Representatives to verify students for waiver eligibility. As a reminder, Site Representatives **only verify Yes/No eligibility, not the 'source' for eligibility.** Site Representatives should work with District leadership to determine local verification procedures.

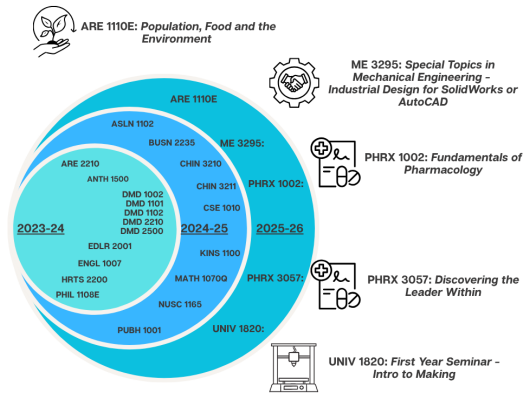
PROCESS:

- o Each year, before UConn ECE Student Registration opens, Site Representatives whose high school qualifies for a whole-school fee waiver will be notified of their status by the UConn ECE office.
- o Site Representatives whose high schools do not qualify for a whole-school fee waiver must work with district leadership to request access to student eligibility data, as reported to the CSDE, to confirm Yes/No student waiver eligibility for the given year in UConn.DualEmail.com.
- o Students who are identified as "yes" on the district's reporting data are eligible for a UConn ECE program fee waiver. If a student is not on the list, they are not eligible for a UConn ECE fee waiver.

If a student has extenuating circumstances and/or hardships, please refer to the Hardship Request Policy below (also in the Policies & Procedures Guide) and/or reach out to csde@uconn.edu directly.

3 May 2024

UConn ECE working to fill gaps & connect pieces...



Expanded Courses

5 New Courses

HIST 5198
Variable Topics in History:
Innovative Approaches to
U.S. History
Available Online - Summer 2025

UCONN
COLLEGE OF LIBERAL
ARTS AND SCIENCES

UConn's Department of History, in partnership with the Office of Early College Programs and the Office of Summer/Winter Programs, is pleased to announce registration for HIST 5198 - Variable Topics in History: "Innovative Approaches to U.S. History" is now open.

This course serves as a certification pathway for aspiring UConn ECE HIST & AMST instructors who need additional graduate coursework. The course also provides current Social Studies educators and graduate students with foundational research skills as they look to expand their expertise in the field.

As an online graduate offering, the course will meet asynchronously. To learn more, visit Summer Course Catalog Here: HIST 5198 - Variable Topics in History: Innovative Approaches to U.S. History.

Summer Session 2
July 16th - August 15th

Online
Asynchronous

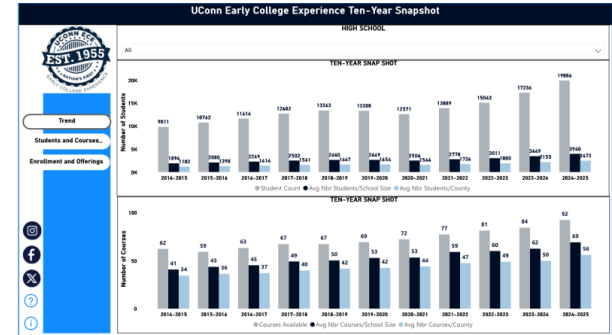
Graduate Credits
3 UConn Graduate Credits

To Apply & Register by July 1st visit:
summer.session2.ucconn.edu
Contact Dr. Melissa Newport with course questions at
melissa.newport@uconn.edu

APPLY NOW

Graduate Courses

Partnerships & Pathways



D & D

Dashboards & Databases



ARE 1110E: Population, Food and the Environment



ME 3295: Special Topics in Mechanical Engineering - Industrial Design for SolidWorks or AutoCAD



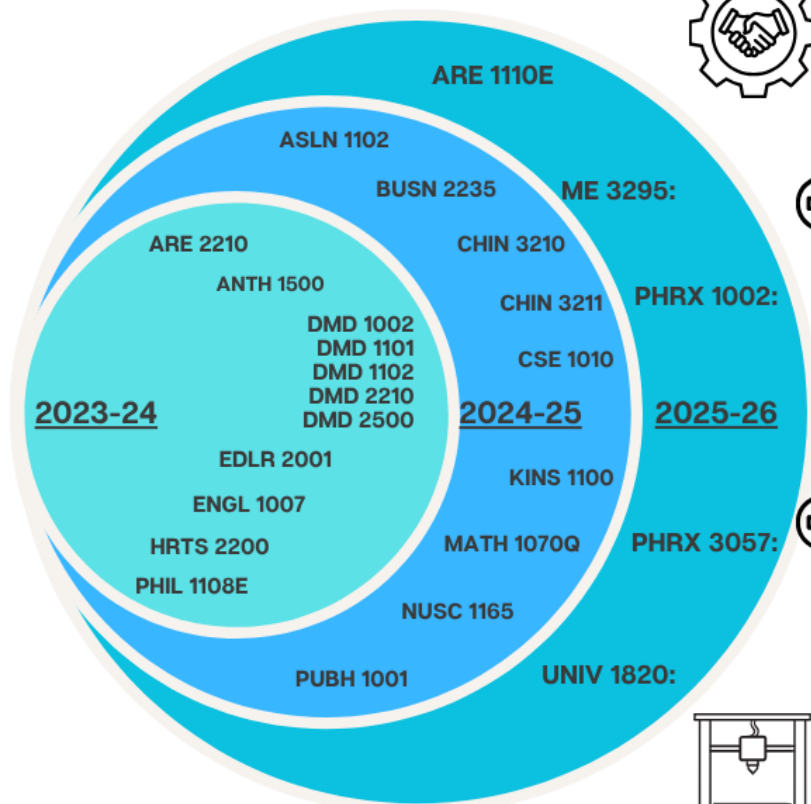
PHRX 1002: Fundamentals of Pharmacology



PHRX 3057: Discovering the Leader Within



UNIV 1820: First Year Seminar - Intro to Making



Pathways & Graduate Courses

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CENTER FOR EXCELLENCE IN TEACHING AND LEARNING

eCampus

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UConn eCampus

Develop a course. Teach online. Get started.

OFFICE OF SUMMER AND WINTER PROGRAMS

UConn Summer Session

Home Courses Dates & Fees UConn Students Visiting Students FAQ Helpful Links Contact Us

Registration for Summer 2025 is now open!

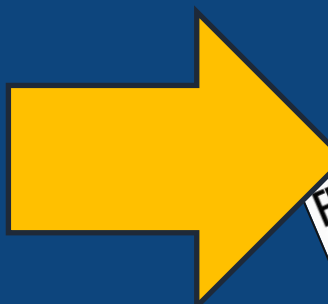
Please be sure to use the [Course Scheduler feature](#) in the Student Administration System when enrolling in courses.

[2025 Summer Session Frequently Asked Questions](#)

Last summer, more than 6,000 students, in-state and out-of-state, domestic and international, enrolled in a UConn Summer course. 11,000 enrollments, most students enrolled in more than one course!

SUMMER
Registration

May Term
May 12 - May 16



HIST 5198
Variable Topics in History:
Innovative Approaches to
U.S. History
Available Online - Summer 2025

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COLLEGE OF LIBERAL
ARTS AND SCIENCES

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As an online graduate offering, the course will meet asynchronously. To learn more, visit [Summer Course Catalog Here: HIST 5198 - Variable Topics in History: Innovative Approaches to U.S. History](#)

Summer Session 2
July 14th - August 15th

Online
Asynchronous

Graduate Credits
3 UConn Graduate Credits

[APPLY NOW](#)

ENGL 5100
The Theory and
Teaching of Writing
Available Online - Summer 2025

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ARTS AND SCIENCES

UConn's Department of English, in partnership with the Office of Early College Programs and the Office of Summer/Winter Programs, is pleased to announce registration for ENGL 5100 - The Theory and Teaching of Writing is now open.

This course serves as both a certification pathway for current UConn ECE English instructors looking to expand their expertise in the field of composition studies and as a foundation for writing.

As a blended online graduate offering, the course will meet synchronously with 10:00am - 11:00am with additional asynchronous reading and writing assignments. Visit [Summer Course Catalog Here: ENGL 5100 - The Theory and Teaching of Writing](#)

Summer Session 2
July 14th - August 15th

Online
Blended Synchronous & Asynchronous

Graduate Credits
3 UConn Graduate Credits

[APPLY NOW](#)

ECON 5495
Topics in Economics: The
Theory & Teaching of
Economics
Available Online - Summer 2025

UConn
COLLEGE OF LIBERAL
ARTS AND SCIENCES

UConn's Department of Economics, in partnership with the Office of Early College Programs and the Office of Summer/Winter Programs, is pleased to announce registration for ECON 5495 - Topics in Economics: The Theory & Teaching of Economics is now open.

This course serves as both a certification pathway for aspiring UConn ECE Economics instructors as well as a foundational course for current UConn ECE Economics instructors looking to expand their expertise in the field.

As an online graduate offering, the course will meet asynchronously. To learn more, visit [Summer Course Catalog Here: ECON 5495 - Topics in Economics: The Theory & Teaching of Economics](#)

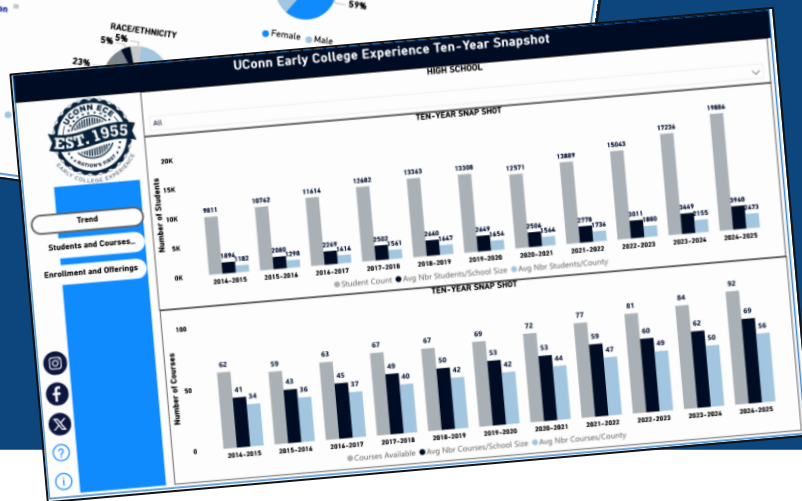
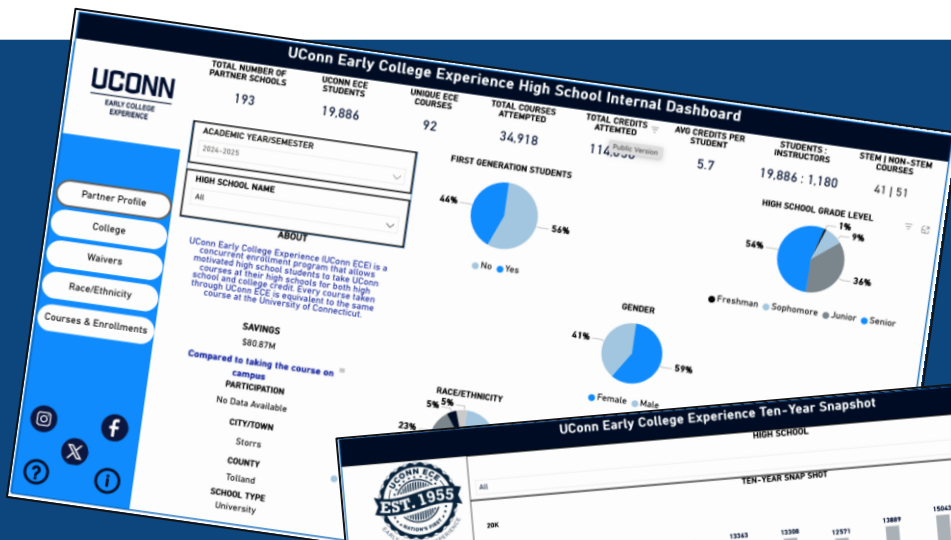
Summer Session 1
June 2nd - July 3rd

Online
Asynchronous

Graduate Credits
3 UConn Graduate Credits

[APPLY NOW](#)

Dashboards & Databases



UConn | UNIVERSITY OF CONNECTICUT

OFFICE OF EARLY COLLEGE PROGRAMS

Credit Transfer Database

University of Connecticut Office of Early College Programs (OCEP) sponsors the credit transfer database. The database provides information on the likelihood of the transferability of UConn credit earned through UConn ECE to a particular institution. To navigate the database, enter an institution's name in the search field or click on the interactive map. Information about transferring concurrent enrollment credits will appear. Transfer success probability is displayed by the star rating: 1 star indicates credit transfer is unlikely and 3 stars indicated credit transfer is highly likely. This database is only to be used as a guide and cannot guarantee the success of credit transfer. All information is subject to change at any time and without notice. For more information about UConn Early College Experience, please visit ece.uconn.edu.

Search Query: Search...

Search State: Search by State

Search Stars: Search by Stars

Search Public or Private: Search by Public or Private

Search Two- or Four-Year Institution: Search by Two- or Four-Year

Search

Looking for NACEP-accredited concurrent enrollment programs (college courses in high schools)? [Click here](#)

★ ★ ★ High Answered affirmatively in UConn ECE surveys (UConn ECE alumni student survey or UConn ECE nation-wide credit transfer survey); strong policy support for successful transfer.

★ ★ ★ Medium Transfer credit is not a university-wide policy; may be determined by individual academic departments/disciplines.

★ ★ ★ Low Students may have to advocate for transfer by submitting syllabi to departments; transfer credit policies are unclear or explicitly say will not transfer

A Summer Program for High School Students

#SUMMERATUConn

pcs@uconn.edu

pcs@uconn.edu

UConn PRE-COLLEGE SUMMER

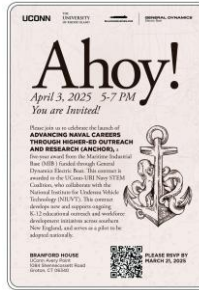
Looking ahead to 2025-26...



DualEnroll

HB 6869 & Dualenroll.com

Pending Legislation &
Instructor Application & Management



UCONN
BOOKSTORE

**Mc
Graw
Hill
Education**

Partnerships

New Connections



70th Anniversary

70 Voices from 70 Years

Office of Early College Programs Staff



Christopher Todd
Executive Director

Dr. Bobbi-Jo Wathen
Director of Pre-College
Summer

Jessica Dunn
Assistant Director -
Student Enrichment

Stefanie Malinoski
Program Specialist -
Certification & Workshops

Carissa Rutkauskas
Program Specialist -
Outreach & Evaluation

Todd Blodgett
Program Assistant -
Registration Coordinator

Program Assistant -
Academic Standards

Erin Blanchette
Billing & Operations Specialist

02

Plenary

Promising Practices at Partner Schools

*Facilitated by:
Dr. Bobbi-Jo Wathen*



Newington High School



New Courses since 2022

AH 4092: EMT Training

ART 1030: Drawing I

DMD 1102: Design Lab II

EDLR 2001: Contemporary Social Issues in Sport

ENGL 3082: Writing Center Practicum

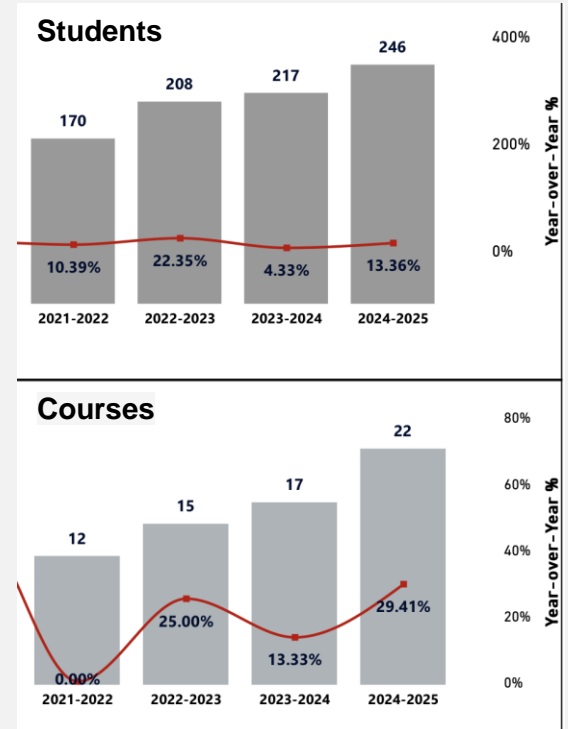
MATH 1131Q: Calculus I

MATH 1132Q: Calculus II

PHYS 1201Q: General Physics I

PHYS 1401Q: General Physics with Calculus I

STAT 1100Q: Elementary Concepts of Statistics

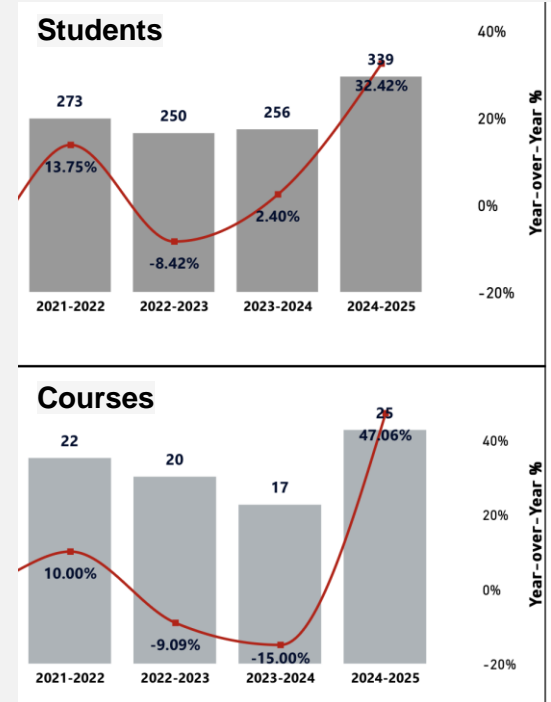


Norwich Free Academy



New Courses since 2022

AH 1100: Introduction to Allied Health Professions
CHIN 3210: Chinese Conversation and Composition I
CHIN 3211: Chinese Conversation and Composition II
DMD 1101: Design Lab I
EDLR 1162: Health and Education in Urban Communities
EDLR 2001: Contemporary Social Issues in Sport
FREN 3268: Grammar and Composition
KINS 1100: Exercise and Wellness for Everyone

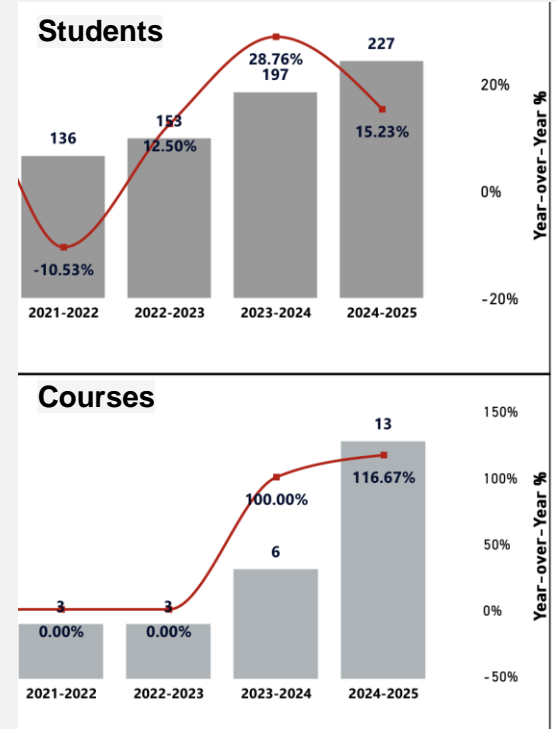


Robert E Fitch High School



New Courses since 2022

ASLN 1102: Elementary American Sign Language II
BIOL 1108: Principles in Biology II
COMM 1100: Principles in Public Speaking
EDCI 1100: If You Love It, Teach It
ENGL 3082: Writing Center Practicum
MATH 1131Q: Calculus I
MATH 1132Q: Calculus II
MARN 1001E: The Sea Around Us
NRE 1000E: Environmental Science
SPAN 3177: Composition & Reading for Spanish Speakers
STAT 1100Q: Elementary Concepts of Statistics



Ask our partners...



03

UConn ECE Program Updates & Topics of Choice



2025-2026 Registration Dates

September 16 - October 16, 2025

Spring Course Adjustment Period

February 2 - February 6, 2026

Registration Workflow

01

Student Registers

Creates account or
Logs in and selects
courses in
UConn.DualEnroll.com

02

Site Representative
Approves

Prompted to approve
student registration
requests (and F/R
Lunch status when
applicable)

03

Parent/Guardian
Consent & Payment
(when applicable)

Receives e-mail or
text to consent to
each course request
and provide payment
(if applicable)

04

Student Registration
Processed

Registration request
sent to UConn's
system for final
college approval and
processing

Drops

Between September 16 – October 16

Students must drop in UConn.DualEnroll.com for any fall, spring, or full-year course. Paid program fees will be refunded.

Spring Course Adjustment Period Between February 2 – February 6

Students can add or drop a Spring course in UConn.DualEnroll.com. Paid program fees for dropped Spring courses during this time will be refunded.



IMPORTANT

Withdrawals

Fall and Full-year courses not dropped in UConn.DualEnroll.com by October 16 and Spring courses not dropped in UConn.DualEnroll.com by February 6 respectively require a Withdrawal Form to be submitted.

Withdrawal requests are NOT processed through UConn.DualEnroll.com.

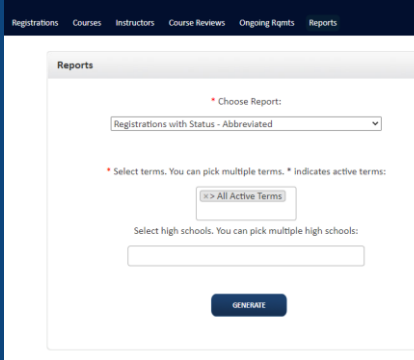
Program fees for Fall and Full-year courses dropped after October 16 and Spring courses dropped after February 6 are non-refundable.

Fall course withdrawal requests due by **December 12**
Spring & full-year course withdrawals due by **May 1**



Utilizing Reports/ Guides

- 1) Student Name
- 2) Course Number
- 3) Instructor Name
- 4) Term
- 5) Current Steps/ Status
- 6) Student NetID



The screenshot shows a web application interface with a dark blue header containing navigation links: Registrations, Courses, Instructors, Course Reviews, Ongoing Rqmts, and Reports. The 'Reports' link is active. Below the header is a white box titled 'Reports'. Inside this box, there is a red asterisk followed by the text 'Choose Report:'. Below this is a dropdown menu with 'Registrations with Status - Abbreviated' selected. Another red asterisk is followed by the text 'Select terms. You can pick multiple terms. * Indicates active terms:'. Below this is a button labeled '<> All Active Terms'. Below that is the text 'Select high schools. You can pick multiple high schools:' followed by an empty text input field. At the bottom of the form is a dark blue button labeled 'GENERATE'.

UConn ECE Site Rep Step-by-Step Guide

UConn Class Rosters

Class rosters should be monitored throughout the registration period.

After registration closes on October 16, final rosters will be reviewed and confirmed by Instructors and Site Representatives.

Final class rosters are due to UConn ECE by November 7.

Course Offerings Collection & Changes

Due to the UConn ECE Program Office by June 13, 2025

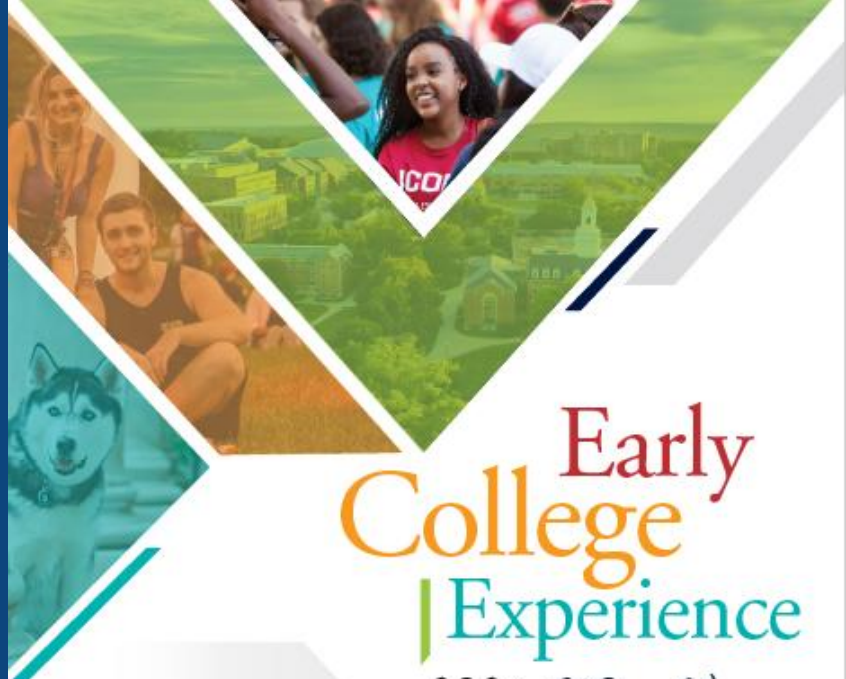
Course changes before August 16

UConn Class # & Section # and course changes after August 16

Changing courses during open registration and after

Course pairings and continuation courses

Enrichment Programs and Program Promotion



Early College Experience

ECE the UConn Way

- ▶ Take UConn courses at your high school for a fraction of the cost
- ▶ Be assessed as a college student not by a 3-hour exam
- ▶ Build your collegiate resume with a UConn transcript
- ▶ Credits transfer 87% of the time
- ▶ Remember to complete the UConn ECE registration process in the late summer/ early fall

UCONN

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ECE.UCONN.EDU

Student Events

- Wallace Stevens Poetry Contest
- Chinese Talent Show
- Globalization Conference
- French, German & Italian Immersion Days & Quiz Bowls
- Chemistry Day
- Marine Science Symposium
- Cardboard Boat Race
- High School Visits



Student Scholarships

- Excellence in the Arts, Humanities or Social Sciences (2 awards)
- Excellence in Science, Technology, Engineering or Mathematics (2 awards)
- Civic and Community Engagement (2 awards)

The deadline for applications is early **March**

Outstanding Faculty & Administration Awards

- Thomas E. Recchio Faculty Coordinator Award for Excellence in Curriculum and Adjunct Faculty Development
- Site Representative Award for Excellence in Program Administration
- Instructor Awards for Excellence in Course Instruction
- “Rookie of the Year” Award for Excellence in First-Year Course Instruction
- Principal Award for Program Support and Advocacy
- Award for Outstanding Research in the Field of Concurrent Enrollment
- Library Medica Specialist Award for Excellence in Enrichment and Collaboration

Deadline for nomination submissions is early March
Awards are presented at an in-person Awards Ceremony in April

Marketing Materials



Student Registration
Cards



General Brochure



Program Poster



UConn ECE:
The Video
& Welcome Video



Student Guide



Policies & Procedures
Guide



UConn ECE
Website



Social Media



UConn ECE Website


UConn UNIVERSITY OF CONNECTICUT


OFFICE OF EARLY COLLEGE PROGRAMS
UConn Early College Experience


Search this site...

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Welcome to our website
Choose your audience below to explore UConn ECE.


STUDENTS & PARENTS
Apply & enroll, pay your bill, access your account, browse the transfer credit database, request a transcript, and more.
STUDENTS & PARENTS


INSTRUCTORS
Become an instructor, roles & responsibilities, benefits, professional development, tools & resources, scholarships & grants, and more.
INSTRUCTORS


HIGH SCHOOLS & SITE REPS
Become a partner, site representative information, benefits, policies & procedures, registration information, and more.
HIGH SCHOOLS & SITE REPS

ece.uconn.edu

USEFUL PAGES:

- Student Benefits
- Utilize Your Credit
- Courses
- Marketing & Promotion
- Differences between ECE & AP
- Advising
- All Resources



UConn ECE Social Media



Break

Breakout Session Rooms

UConn ECE Data Dashboard & Program Specific Data	
UConn Center for Students with Disabilities	
Conversations with Chris	
UConn Literature, Cultures and Languages	
Registration 101	
UConn Pre-College Summer	